



MOBILE DOORMAN
University

How-To Create a Survey

Welcome to Mobile Doorman University

Now with Mobile Doorman, communities can receive candid feedback and answers to targeted questions from its residents, pushed directly to renters' phones.

The screenshot shows the 'New Survey' page in the Mobile Doorman web application. On the left is a navigation menu with options like Overview, Messages, Shift Notes, Maintenance, Bulletin Board, Packages, Authorized Entrants, Reservations, Lease Renewals, Events, Surveys, Content Tiles, Users, and Launch Flyer. The main content area is titled 'New Survey' and contains a form with the following fields: 'Name' (filled with 'Customer Feedback Survey'), 'Introduction' (filled with 'We want to hear about your experience living at Paceline! Take this 2 minute survey to help us create a better resident experience.'), and 'Expires' (filled with '09/30/2018'). There are 'RETURN TO LIST' and 'CREATE SURVEY' buttons.

Step 1: Log in to manage.mobiledoorman.com

Step 2: Click on *Surveys* in the left-hand navigation bar & click on *New Survey* in the top-right corner of the page.

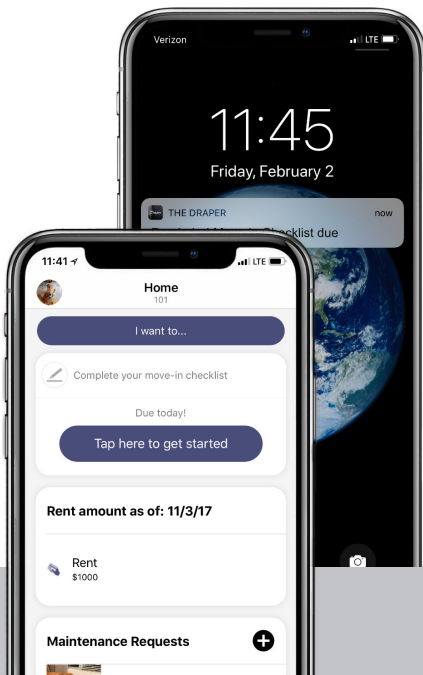
Step 3: Provide a name, details, expiration for the survey & click *Create Survey*. Then scroll down & click *Add Question* to begin.

Step 4: You can choose between Free Text, Yes/No, Multiple Choice, Multiple Choice & Range answers. You can also create branching questions based on previous answers.

Step 5: Click *Save Survey*, scroll up & click *Update Survey*, then finally click *Return to List*.

Step 6: From the Surveys Dashboard, locate your survey to send your survey to all residents now or in the future.

Step 7: To view resident responses after deployment, click on the name of your survey within the Surveys Dashboard.



Interested in more?
Visit www.MobileDoorman.com today